

Job description YMCA of Paterson

Afterschool Program Counselor – Job Description

HOURS: Monday - Friday 2:30 pm - 6:00 pm

- Assists with implementation of activities for children which includes homework time, enrichment activities, organized physical activities, free play, and snack time.
- Represent the YMCA of Paterson in a positive manner in all interactions. Function as a positive role model and set a positive example through behavior.
- Assists Director with supervision of all children on the site
- Provides a safe environment for children and follow all required safety procedures
- Set up the afterschool room in advance of children's arrival and cleans up after children's departure.
- Attend all YMCA training and meetings as requested. Maintain certifications necessary for the position throughout the program.
- Use positive group management techniques. Anticipate and deal with behavior problems in accordance with YMCA's Discipline and Expulsion Policy
- Perform other job-related duties as requested and necessary

QUALIFICATIONS:

- Experience working with children is preferred
- High school diploma or GED required; Bachelor's preferred.
- Excellent communication and interpersonal skills
- Must be punctual, responsible, and pay attention to detail

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The employee frequently is required to sit and reach and must be able to move around the work environment.
- The employee must occasionally lift and/or move up to 10-20 pounds.
- Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust.

YMCA of Paterson Youth Development provided the following inclusive hiring information:

We are an equal opportunity employer and considers all qualified applicants equally without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability status.

Job Type: Part-time

Pay: \$14.00 - \$15.00 per hour

COVID-19 considerations:

All employees and customers are required to wear a mask and follow safety precautions to help prevent the spread of infections related to COVID-19 and any other variance.